

**Information related to PIRFO Training Part A debriefing 18 - 29 November 2024
Suva, Fiji**

Travel

Most participants will need to travel to Nadi International Airport before flying to Nausori Airport, Suva. Check your ticket and arrive at the airport 3 hours prior to check in time for international travel. Ensure your travel documents are in order, and your passport is not expired within 6 months of travel.

You will be given a visa that will allow for your stay in Fiji for the duration of the training. When completing the immigration form, please tick **attending “training/conference”**. You may be required to present your return ticket to the immigration officer.

Training Venue

Pacific Community (SPC) is in Nabua, Suva. The training will be held at **Maneaba Room, Lotus Building**. **Maneaba Room** is located on the second floor of **Lotus Building** (*above Nabua Police Station*). The SPC Geoscience, Energy and Maritime (GEM) programme is located on the second floor of the Lotus Building.

To head to the Lotus Building, a taxi fare may cost 7-10FJD when travelling from Peninsula International Hotel (see below). Most taxi drivers are aware of Lotus Building. A security guard will be at the main entrance of the building. You are required to sign your name to proceed to the Maneaba Room.

Hotel Accommodation

Peninsula International Hotel is located at **McGregor Road and Pender Street, Suva** (Phone (679) 331 3711). A taxi fare from Nausori Airport to Peninsula International Hotel may cost 30-35FJD. The town in Suva is a 10-minute walk or 5-minute taxi drive from the Hotel

Room bookings may be made for shared or single rooms. The room rates below include free Wi-Fi and continental breakfast (toast, fruit, coffee, tea, milo, orange juice and h2o). For extra charges, other menus are also available from the restaurant at affordable prices.

Room rates

- Standard single rooms @ \$215.00 per room per night.
- Deluxe twin room @ \$270.00 per room per night.

Please read and follow the Hotel’s rules and instructions. They can be found in each room’s information booklet.

Daily Subsistence Allowance (DSA)

DSA will be deposited into your provided bank account before departing from your country. DSA will cover your accommodation, meals and incidentals. Incidentals include taxi fares to the training, airport and laundry. You will be asked to pay the deposit of your accommodation when *checking in* at the Hotel. When *checking out* from the Hotel, you will then be asked to settle your accommodation bill (inclusive of any meals, if applicable). If you would like to request a breakdown of your DSA, please contact Jude from FFA.

Training times

The trainings will be run at the same times every day. Trainings are 8.30am-5 pm Monday to Friday. Break times are 10am-10.30am and 3pm-3.30 pm.

Meals

Meals will be provided during the trainings from Monday to Friday. Meals will include lunch, morning tea and afternoon tea.

Health and safety

There are no serious health risks in Suva, so we ask that you especially keep healthy for the duration of the trainings. In November, the weather is very warm during the day and relatively cool at night. In the event that you are not feeling well, please contact the hotel reception for any assistance.

Trainer's contact details

Siosifa Fukofuka

Email: siosifa@spc.int

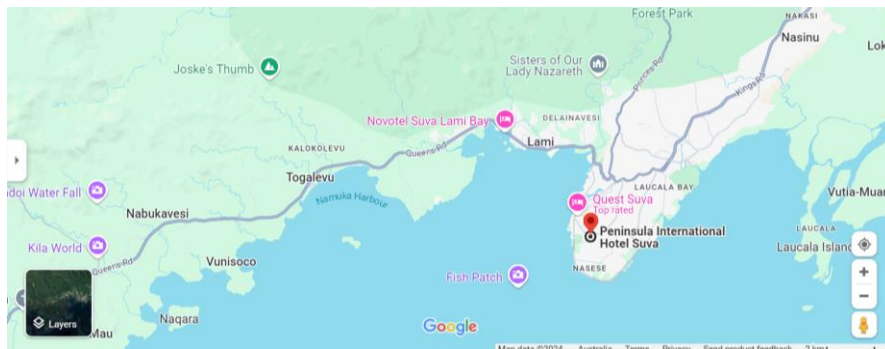
Fiji Ph: 8967902004

Jude Piruku

Email: jude.piruku@ffa.int

Please feel free to contact myself or Jude, by phone or email. We are more than happy to help if you have any issues or require assistance.

Peninsula Hotel Location



Peninsula Hotel website, <https://peninsula.com.fj/>



HOME RESERVATIONS SERVICES ROOMS ABOUT US CARE FIJI COMMITMENT

