

Pole-and-Line Debriefing Form

(complete version 2021 05 03)

Giving direct feedback to observers

TRIP DETAILS – transfer directly from PL-1									
OBSERVER NAME		OBSERVER PROGRAMME		OBSERVER TRIP ID NUMBER			VESSEL NAME		
PORT OF DEPARTURE		DATE OF DEPARTURE YY MM DD		PORT OF ARRIVAL			DATE OF ARRIVAL YY MM DD		
DEBRIEFING DETAILS -									
NAME OF DEBRIEFER		START OF DEBRIEF Date & Time YY MM DD hhmm			END OF DEBRIEF Date & Time YY MM DD hh mm				
<i>if any pre-debriefing</i>									
NAME OF pre-DEBRIEFER		START OF pre-DEBRIEF Date & Time YY MM DD hhmm			END OF pre-DEBRIEF Date & Time YY MM DD hh mm				

Before debriefing starts

- The debriefer should ensure that the correct header details have been filled in on every form. If this has not been done all of the forms should be handed back to the observer and they should be asked to correct and complete the header details on all forms.
- The debriefer should ask the observer to check that the start of set date and times are consistent across all forms. An optional worksheet is provided on the next page to help, if this work is necessary.

This form is optional, it may help if there are problems with the observer’s start of set times. Write out the start of set times recorded on PL-2 and then compare to each type of forms if necessary.

Set Start Times

PL-2	PL-3	GEN-1	GEN-2	GEN-4	GEN-5	GEN-6

DEBRIEFER: Cross-check that all forms, the trip report and the journal have been submitted and cross-check with the workbook reference page and the written report section 1.0 Background and 3.0 Data Collected.

FORM VERSION

PLWorkbook was revised 2018	Y	N	If no, year is:	
PL-3 forms were revised 2018	Y	N	If no, year is:	
Extra PL-2 forms were revised 2018	Y	N	If no, year is:	
Extra PL-3 forms were revised 2018	Y	N	If no, year is:	
Extra GEN-5 forms were revised 2018	Y	N	If no, year is:	
Observer Journal was revised 2018	Y	N	If no, year is:	

ALL FORMS - HEADER DETAILS

Observer Name	Cc	Inc	InR	Er	ErR	X
Observer trip ID No.	Cc	Inc	InR	Er	ErR	X
Vessel Name	Cc	Inc	InR	Er	ErR	X
Page Numbers	Cc	Inc	InR	Er	ErR	X

SUP-2 WORKBOOK REFERENCE FORM

Observer Programme Details	Cc	Inc	InR	Er	ErR	X
Special Projects	Cc	Inc	InR	Er	ErR	X
Forms Management	Cc	Inc	InR	Er	ErR	X

PL-1 Form Version + header details + Sup-2 form

Revise

Well Done!

RGKT ☺ / ☹

DEBRIEFER: Cross- check the data fields by questioning, by reading the journal and the written report section 2.0. Cruise Summary.

PL-1 FORM - GENERAL INFORMATION FORM

13	A complete set	Cc	Inc	InR	Er	ErR	X
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Trip Details

14	Observer Programme	Cc	Inc	InR	Er	ErR	X
15	Ob Name / nationality	Cc	Inc	InR	Er	ErR	X
16	Observer Trip Id	Cc	Inc	InR	Er	ErR	X
17	Trip start/ end location	Cc	Inc	InR	Er	ErR	X
18	Trip start has the date/time	Cc	Inc	InR	Er	ErR	X
19	Trip end has date/time	Cc	Inc	InR	Er	ErR	X
20	Vessel name	Cc	Inc	InR	Er	ErR	X
21	Fishing permit or licence no.	Cc	Inc	InR	Er	ErR	X
22	Ves. Dep. has Port/Date	Cc	Inc	InR	Er	ErR	X

PL-1 Form and Trip Details

Revise

Well Done!

RGKT 😊 / ☹️

DEBRIEFER: Cross- check the data fields by questioning, by reading the journal and the written report section 4.0. Vessel and Crew Details.

Vessel Characteristics

23	Vessel owner	Cc	Inc	InR	Er	ErR	X
24	Country Reg. No	Cc	Inc	InR	Er	ErR	X
25	Captain/ID document / No.	Cc	Inc	InR	Er	ErR	X
26	Fishing Master/ID document / No.	Cc	Inc	InR	Er	ErR	X
27	IRCS/UVI #	Cc	Inc	InR	Er	ErR	X
28	Vessel flag	Cc	Inc	InR	Er	ErR	X
29	Length	Cc	Inc	InR	Er	ErR	X
30	Gross tonnage	Cc	Inc	InR	Er	ErR	X
31	Fish hold capacity	Cc	Inc	InR	Er	ErR	X
32	Capt/. Master Nat. Nationality	Cc	Inc	InR	Er	ErR	X
33	Other crew	Cc	Inc	InR	Er	ErR	X
34	How many?	Cc	Inc	InR	Er	ErR	X

Vessel Characteristics

Revise

Well Done!

RGKT ☺ / ☹

Vessel Characteristics

Revise

Well Done!

RGKT 😊 / ☹️

DEBRIEFER: Cross- check the data fields by questioning, by reading the comments, the journal and written report section 4.4 Use of Electronic Equipment.

Electronics

35	Y/N	Cc	Inc	InR	Er	ErR	X
36	Usage	Cc	Inc	InR	Er	ErR	X
37	Advances in Technology	Cc	Inc	InR	Er	ErR	X
38	Make	Cc	Inc	InR	Er	ErR	X
39	Model	Cc	Inc	InR	Er	ErR	X
40	How many'	Cc	Inc	InR	Er	ErR	X
41	VMS - system	Cc	Inc	InR	Er	ErR	X
42	Communication Services	Cc	Inc	InR	Er	ErR	X
43	Inofrmation Services	Cc	Inc	InR	Er	ErR	X
44	Comments	Cc	Inc	InR	Er	ErR	X

Electronics

Revise

Well Done!

RGKT ☺ / ☹

Electronics

Revise

Well Done!

RGKT 😊 / ☹️

DEBRIEFER: Cross- check the data fields by questioning, by reading the comments, the journal and written report sections 4.2 Fishing Gear.

Fishing Gear

45	Y/N	Cc	Inc	InR	Er	ErR	X
46	Usage	Cc	Inc	InR	Er	ErR	X
47	Make and model	Cc	Inc	InR	Er	ErR	X

Fishing Gear

Revise

Well Done!

RGKT ☺ / ☹

DEBRIEFER: Cross-check the data fields by questioning the observer and by reading the comments, the journal and written report sections 4.7 Waste Disposal System

Waste Disposal

48	Waste Dis. Y/N	Cc	Inc	InR	Er	ErR	X
49	Waste Dis. Description	Cc	Inc	InR	Er	ErR	X

Waste Disposal

Revise

Well Done!

RGKT ☺ / ☹

DEBRIEFER: Cross- check the data fields by questioning, by reading the comments, the journal and written report sections 4.6 Bait Wells

Bait Wells

50	Number	Cc	Inc	InR	Er	ErR	X
51	Are wells low temp controlled ?	Cc	Inc	InR	Er	ErR	X

Bait Wells

Revise

Well Done!

RGKT ☺ / ☹

DEBRIEFER: Cross- check the data fields by questioning, by reading the comments, the journal and written report.

Safety Equipment

52	Life Jacket provided	Cc	Inc	InR	Er	ErR	X
53	Lifejacket available	Cc	Inc	InR	Er	ErR	X
54	Lifejacket suitable size	Cc	Inc	InR	Er	ErR	X
55	No. of life buoys/rings	Cc	Inc	InR	Er	ErR	X
56	EPIRBS - 406	Cc	Inc	InR	Er	ErR	X
57	EPIRBS - other	Cc	Inc	InR	Er	ErR	X
58	LR - no. of people	Cc	Inc	InR	Er	ErR	X
59	LR - inpection data	Cc	Inc	InR	Er	ErR	X

Other Observations

60	Obser./ Comments	Cc	Inc	InR	Er	ErR	X
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Safety Equipment + Other Observations

Revise

Well Done!

RGKT ☺ / ☹

DEBRIEFER: Cross- check the data fields by questioning, by reading the comments, the journal and written report sections 2.0 Cruise Summary.

PL-2 DAILY LOG

61	A complete set	Cc	Inc	InR	Er	ErR	X
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Start of the Day

62	Ship's date and time	Cc	Inc	InR	Er	ErR	X
63	Aligned	Cc	Inc	InR	Er	ErR	X
64	UTC date and time	Cc	Inc	InR	Er	ErR	X

PI-2 and Start of the Day

Revise

Well Done!

RGKT 😊 / ☹️

DEBRIEFER: Cross- check the data fields by questioning, by reading the comments, the journal and written report sections 4.5 Bait fishing.

Buckets of Bait

65	No. of Buckets	Cc	Inc	InR	Er	ErR	X
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Buckets of Bait

Revise

Well Done!

RGKT 😊 / ☹️

DEBRIEFER: Cross-check the data fields by questioning the observer and by reading the comments the journal and the written section 2.0. Cruise Summary.

Ship's Time

66	Ship's time	Cc	Inc	InR	Er	ErR	X
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Position

67	Position	Cc	Inc	InR	Er	ErR	X
68	Fishing position	Cc	Inc	InR	Er	ErR	X

Ship's time + Position

Revise

Well Done!

RGKT 😊 / ☹️

DEBRIEFER: Cross-check the data fields by questioning the observer and by reading the comments and the journal.

Activity Code

69	Minimum of 3	Cc	Inc	InR	Er	ErR	X
70	Excessive	Cc	Inc	InR	Er	ErR	X
71	Logical	Cc	Inc	InR	Er	ErR	X

Activity Codes

Revise

Well Done!

RGKT ☺ / ☹

DEBRIEFER: Cross-check the data fields by questioning the observer and by reading the comments and the journal.

Activity code - Spraying / Chumming / Poling Information

72	All spray / chum/ pol	Cc	Inc	InR	Er	ErR	X
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Activity Codes – Spraying / Chumming / Poling Information

Revise

Well Done!

RGKT ☺ / ☹

DEBRIEFER: Cross- check the data fields by questioning, by reading the comments, the journal and written report sections 6.0

Activity codes - investigations

73	All free	Cc	Inc	InR	Er	ErR	X
74	Invest before free sch sets	Cc	Inc	InR	Er	ErR	X
75	Unique 8	Cc	Inc	InR	Er	ErR	X
76	All floating logs	Cc	Inc	InR	Er	ErR	X
77	Logs invest before set	Cc	Inc	InR	Er	ErR	X
78	Unique 9	Cc	Inc	InR	Er	ErR	X

Activity Code – Investigations

Revise

Well Done!

RGKT ☺ / ☹

DEBRIEFER: Cross- check the data fields by questioning, by reading the comments, the journal and written report sections 6.0 Fishing Strategy.

Activity Code - Set info

79

Every set has unique code 1

Cc Inc InR Er ErR X

School Assoc / Detec. & Comments

Revise

Well Done!

RGKT ☺ / ☹

DEBRIEFER: Cross-check the data fields by questioning the observer and by reading the comments and the journal.

School Assoc / Detec

There is a corresponding how detected and school association code for every:

80	Activity code 1	Cc	Inc	InR	Er	ErR	X
81	Activity code 8	Cc	Inc	InR	Er	ErR	X
82	Activity code 9	Cc	Inc	InR	Er	ErR	X
83	Activity code 10	Cc	Inc	InR	Er	ErR	X
84	Activity code 12	Cc	Inc	InR	Er	ErR	X
85	Activity code 17	Cc	Inc	InR	Er	ErR	X

School Assoc / Detec

Revise

Well Done!

RGKT ☺ / ☹

DEBRIEFER: Cross- check the data fields by questioning, by reading the comments, the journal and written report sections 4.5 Bait Wells.

Bait

86	Bait species 1	Cc	Inc	InR	Er	ErR	X
87	Bait species 2	Cc	Inc	InR	Er	ErR	X
88	Bait species 3	Cc	Inc	InR	Er	ErR	X
89	No. of buckets	Cc	Inc	InR	Er	ErR	X

Comments & set no.

90	Comments	Cc	Inc	InR	Er	ErR	X
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Bait & Comments + Set No.,

Revise

Well Done!

RGKT ☺ / ☹

DEBRIEFER: Cross-check the data fields by questioning the observer and by reading the comments and the journal and the written report 6.0 Fishing Strategy and 6.1. 'Oceanic and Environmental Features'. The GEN-3 form should also be checked.

Floating Object and School Sightings

91	Anchored Floating Objects	Cc	Inc	InR	Er	ErR	X
92	Free Floating Objects	Cc	Inc	InR	Er	ErR	X
93	Free Schools	Cc	Inc	InR	Er	ErR	X

GEN-3

94	GEN-3	Cc	Inc	InR	Er	ErR	X
95	Journal Page	Cc	Inc	InR	Er	ErR	X

Floating Objects and School Sightings + GEN-3

Revise

Well Done!

RGKT ☺ / ☹

DEBRIEFER: Cross- check the data fields by questioning, by reading the comments, the journal and written report sections 8.0 Other Projects.

PL-3 Catch Details

96	A complete set	Cc	Inc	InR	Er	ErR	X
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HEADER DETAILS

97	Ship's date	Cc	Inc	InR	Er	ErR	X
98	Spraying Chumming & poling (start & finish time)	Cc	Inc	InR	Er	ErR	X
99	No. of poles operating (crew & auto)	Cc	Inc	InR	Er	ErR	X
100	Measuring Instrument	Cc	Inc	InR	Er	ErR	X

Comments

101	Comments	Cc	Inc	InR	Er	ErR	X
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PL-3 form + Header Details + Comments

Revise

Well Done!

RGKT 😊 / ☹️

DEBRIEFER: Cross- check the data fields by questioning, by reading the comments, the journal and written report sections 7.0 Catch Details.

Target Species (Tuna SKJ-YFT-BET)

102	Species code	Cc	Inc	InR	Er	ErR	X
103	Fate code	Cc	Inc	InR	Er	ErR	X
104	Catch (Mt/No)	Cc	Inc	InR	Er	ErR	X

Target Tuna Species

Revise

Well Done!

RGKT ☺ / ☹

DEBRIEFER: Cross-check the data fields by questioning the observer and by reading the comments, the journal and the written report 7.0 Catch Details and 7.3. Bycatch Details

OTHER SPECIES

105	Species code	Cc	Inc	InR	Er	ErR	X
106	Fate code	Cc	Inc	InR	Er	ErR	X
107	Catch (Mt/No)	Cc	Inc	InR	Er	ErR	X
108	Comments	Cc	Inc	InR	Er	ErR	X

Other species

Revise

Well Done!

RGKT ☺ / ☹

DEBRIEFER: Cross-check the data fields by questioning the observer and by reading the comments the journal and written report 8.0. Other Projects.

TAG

109	All tag data fields	Cc	Inc	InR	Er	ErR	X
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TAGS (all data fields)

Revise

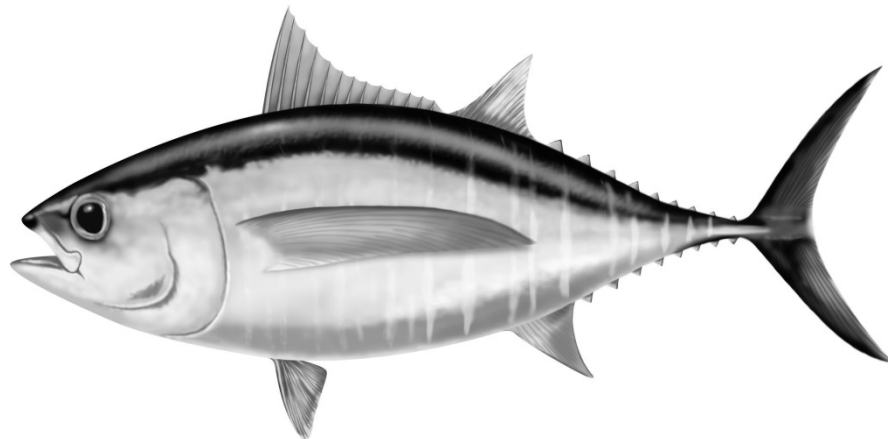
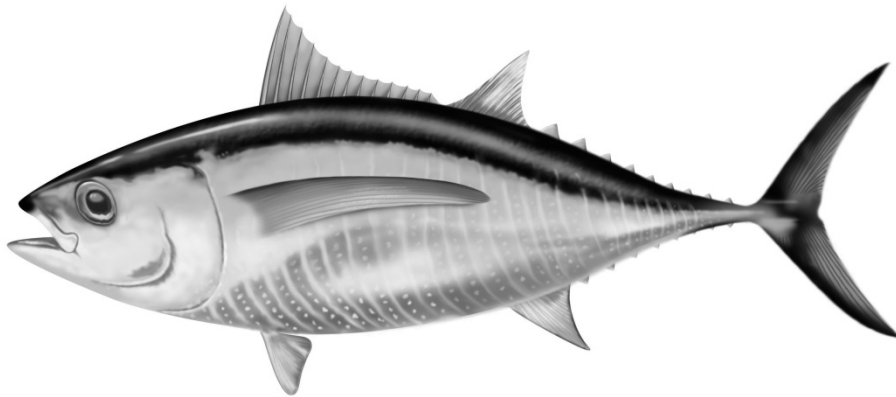
Well Done!

RGKT 😊 / ☹️

DEBRIEFER: Cross-check the data fields by questioning the observer and by reading the comments and the journal.

Target tuna (SKJ-YFT-BET)

110	All adult tuna correctly identified	Cc	Er	ErR	X
111	State any incorrect species code				
112	All juveniles correctly identified	Cc	Er	ErR	X
113	State any incorrect species code				



Target tuna (SKY-YFT-BET)

Revise

Well Done!

RGKT ☺ / ☹

DEBRIEFER: Cross-check the data fields by questioning the observer and by reading the comments and the journal and the written report section 7.0. Catch Details.

Bycatch tuna

114	Correctly Identified	Cc	Er	ErR	X
115	State any incorrect species code				

Billfish

116	Correctly Identified	Cc	Er	ErR	X
117	State any incorrect species code				

Shark

118	Correctly Identified	Cc	Er	ErR	X
119	State any incorrect species code				

Other species

120	Correctly Identified	Cc	Er	ErR	X
121	State any incorrect species code				

Species of Special Interest

122	Correctly Identified	Cc	Er	ErR	X
123	State any incorrect species code				

Bycatch Tuna and other Spp Identification.

Revise

Well Done!

RGKT 😊 / 😞

DEBRIEFER: Cross-check the data fields by questioning the observer.

Length Measurements - correctly measured

124	Tuna, Sharks, Bycatch	Cc	Inc	InR	Er	ErR	X
125	Billfish	Cc	Inc	InR	Er	ErR	X
126	Turtles	Cc	Inc	InR	Er	ErR	X
127	Rays	Cc	Inc	InR	Er	ErR	X
128	Fish - no fork in tails	Cc	Inc	InR	Er	ErR	X

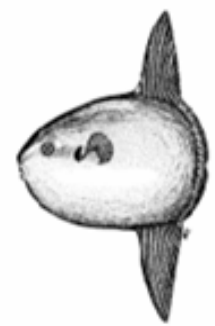
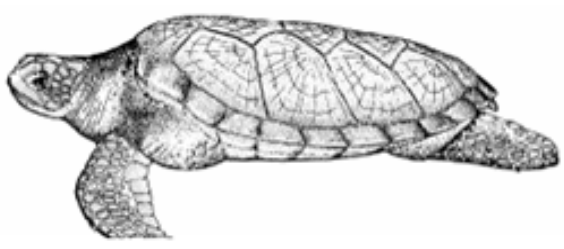
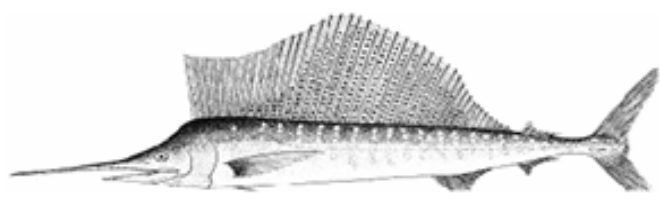
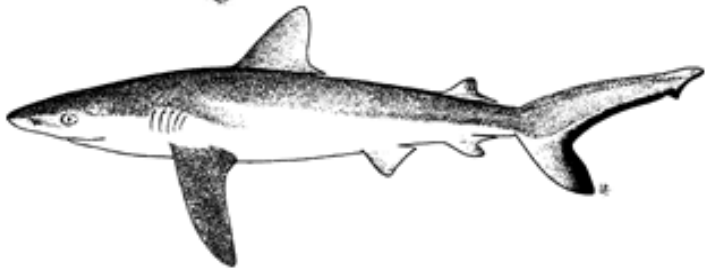
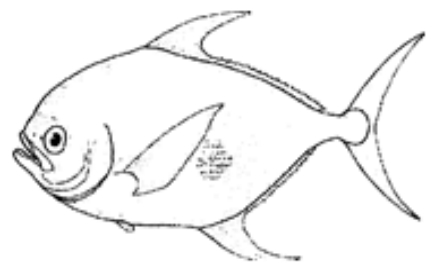
Length Measurements

Revise

Well Done!

RGKT ☺ / ☹

See diagram following page



DEBRIEFER: Cross-check the data fields by questioning the observer.

Length Frequencies

129	Species code	Cc	Inc	InR	Er	ErR	X
130	Length - cm	Cc	Inc	InR	Er	ErR	X
131	Column totals	Cc	Inc	InR	Er	ErR	X
132	LF data reflects sample type	Cc	Inc	InR	Er	ErR	X

Length Frequencies

Revise

Well Done!

RGKT ☺ / ☹

DEBRIEFER: Cross-check the data fields by questioning the observer.

Page Totals

133	Number Sampled	Cc	Inc	InR	Er	ErR	X
134	Sum of lengths	Cc	Inc	InR	Er	ErR	X
135	Average length	Cc	Inc	InR	Er	ErR	X

Page Totals

Revise

Well Done!

RGKT ☺ / ☹

DEBRIEFER: Cross-check the data fields by questioning the observer and by reading the comments and the journal and the written report 12.0. Vessel Trip Report (GEN-3)

**GEN-1 + GEN -1 SUPPLEMENTARY FORM -
VESSEL SIGHTINGS, TRANSFER LOG**

136	A complete set	Cc	Inc	InR	Er	ErR	X
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VESSEL OR AIRCRAFT SIGHTINGS

DNE

137	Ship's time - date and time	Cc	Inc	InR	Er	ErR	X	
138	Observer's vessel position	Cc	Inc	InR	Er	ErR	X	
139	SIGHTED VESSEL OR AIRCRAFT	Name	Cc	Inc	InR	Er	ErR	X
140		IRCS	Cc	Inc	InR	Er	ErR	X
141		Flag	Cc	Inc	InR	Er	ErR	X
142		Type Code	Cc	Inc	InR	Er	ErR	X
143	Compass bearing and distance	Cc	Inc	InR	Er	ErR	X	
144	Action code and photo frame	Cc	Inc	InR	Er	ErR	X	
145	Photo frame #	Cc	Inc	InR	Er	ErR	X	
146	Comments	Cc	Inc	InR	Er	ErR	X	

GEN-1 and VESSEL + AIRCRAFT SIGHTINGS

Revise

Well Done!

RGKT 😊 / ☹️

DEBRIEFER: Cross-check the data fields by questioning the observer and by reading the comments and the journal and the written report 12.0. Vessel Trip Report (GEN-3)

FISH TRANSFERS, DUMPING, BUNKERING

DNE

147	Observer's vessel - Ship's date and time	Cc	Inc	InR	Er	ErR	X
148	Observer's vessel - Position	Cc	Inc	InR	Er	ErR	X
149	Other vessel - name	Cc	Inc	InR	Er	ErR	X
150	Other vessel - IRCS	Cc	Inc	InR	Er	ErR	X
151	Other vessel - Flag	Cc	Inc	InR	Er	ErR	X
152	Other vessel - Type Code	Cc	Inc	InR	Er	ErR	X

FISH TRANSFERRED

DNE

153	Species	Cc	Inc	InR	Er	ErR	X
154	Units (weight or No)	Cc	Inc	InR	Er	ErR	X
155	Action Code - host vessel	Cc	Inc	InR	Er	ErR	X
156	Comments	Cc	Inc	InR	Er	ErR	X

FISH TRANSFERS

Revise

Well Done!

RGKT ☺ / ☹

DEBRIEFER: Cross-check the data fields by questioning the observer and by reading the comments, the journal and written report sections (7.3.4 and 7.3.5). Species of Special Interest (landed / interacting).

GEN-2 FORM - SPECIES OF SPECIAL INTEREST - VESSEL INTERACTIONS

A complete set	Cc	Inc	InR	Er	ErR	X
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HEADER DETAILS

Observer Name	Cc	Inc	InR	Er	ErR	X
Vessel Name	Cc	Inc	InR	Er	ErR	X
Observer Trip ID Number	Cc	Inc	InR	Er	ErR	X
Page No. of	Cc	Inc	InR	Er	ErR	X

VESSEL INTERACTION

DNE

SSI Code	Cc	Inc	InR	Er	ErR	X
Start of Interaction time	Cc	Inc	InR	Er	ErR	X
End of Interaction time	Cc	Inc	InR	Er	ErR	X
Date	Cc	Inc	InR	Er	ErR	X
Position (Latitude, Longitude)	Cc	Inc	InR	Er	ErR	X
Vessel Interaction Code	Cc	Inc	InR	Er	ErR	X
Estimate Distance from vessel (Start)	Cc	Inc	InR	Er	ErR	X
Estimate Distance from vessel (End)	Cc	Inc	InR	Er	ErR	X
Condition Code (Start)	Cc	Inc	InR	Er	ErR	X
Condition Code (End)	Cc	Inc	InR	Er	ErR	X
Estimates of SSI Length (Adults)	Cc	Inc	InR	Er	ErR	X
Estimate of SSI Length (Juvenilles)	Cc	Inc	InR	Er	ErR	X
Total Numbers (Adults)	Cc	Inc	InR	Er	ErR	X
Total Numbers (Juvenilles)	Cc	Inc	InR	Er	ErR	X

GEN-2 - SPECIES INTERACTION

Revise

Well Done!

RGKT ☺ / ☹

DEBRIEFER: Cross-check the data fields by questioning the observer and by reading the comments, the journal and written report and written report sections (7.3.5). Species of Special Interest (interaction & sighting).

GEN-2 FORM - SSIs - Supplementary - Sightings

A complete set	Cc	Inc	InR	Er	ErR	X
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HEADER DETAILS

DNE

Observer Name	Cc	Inc	InR	Er	ErR	X
Vessel Name	Cc	Inc	InR	Er	ErR	X
Observer Trip ID No.	Cc	Inc	InR	Er	ErR	X
Page No of	Cc	Inc	InR	Er	ErR	X

SIGHTINGS

DNE

Date	Cc	Inc	InR	Er	ErR	X
Position (Latitude,Longitude)	Cc	Inc	InR	Er	ErR	X
Sighting Code	Cc	Inc	InR	Er	ErR	X
Tally	Cc	Inc	InR	Er	ErR	X
Total Number	Cc	Inc	InR	Er	ErR	X
SSI Code	Cc	Inc	InR	Er	ErR	X
Species Description	Cc	Inc	InR	Er	ErR	X

SPECIES SIGHTED

DNE

184	Vessel activity when sighted	Cc	Inc	InR	Er	ErR	X
185	Number sighted	Cc	Inc	InR	Er	ErR	X
186	Number of adults	Cc	Inc	InR	Er	ErR	X
187	Number of juveniles	Cc	Inc	InR	Er	ErR	X
188	Estimate the overall length(s)	Cc	Inc	InR	Er	ErR	X
189	Distance from vessel	Cc	Inc	InR	Er	ErR	X
190	Species behaviour when sighted	Cc	Inc	InR	Er	ErR	X

SSIs – SIGHTINGS

Revise

Well Done!

RGKT ☺ / ☹

DEBRIEFER: Cross-check the data fields by questioning the observer and by reading the comments, the journal and written report and written report sections (7.3.5). Species of Special Interest (interaction & sighting).

GEN-3 FORM - VESSEL TRIP REPORT

191	A complete set	Cc	Inc	InR	Er	ErR	X
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HEADER DETAILS

192	Observer programme	Cc	Inc	InR	Er	ErR	X
193	Nationality of boarding vessel (see box on right)	Cc	Inc	InR	Er	ErR	X
194	Observer name, nationality, trip ID number	Cc	Inc	InR	Er	ErR	X
195	Vessel name	Cc	Inc	InR	Er	ErR	X
196	Coastal statel icences	Cc	Inc	InR	Er	ErR	X
197	Country Reg No.	Cc	Inc	InR	Er	ErR	X
198	UVI, IRCS	Cc	Inc	InR	Er	ErR	X
199	Vessel flag	Cc	Inc	InR	Er	ErR	X
200	Vessel gear type	Cc	Inc	InR	Er	ErR	X

GEN-3 HEADER DETAILS

Revise

Well Done!

RGKT ☺ / ☹

DEBRIEFER: Cross-check the data fields by questioning the observer and by reading the comments, the journal and written report section 12.0 Vessel Trip Information

Monitoring Summary

Observer rights / social behaviour	RS -a	Operator or any crew member assault, obstruct, resist, delay, refuse boarding to, intimidate or interfere with observers in the performance of their duties	Cc	Inc	InR	Er	ErR	X
	RS -b	Request that an event not be reported by the observer	Cc	Inc	InR	Er	ErR	X
	RS -c	Mistreat other crew	Cc	Inc	InR	Er	ErR	X
	RS -d	Did operator fail to provide observer, ..., with food, accommodation, access to safety gear and medical facilities of reasonable standard - equivalent to those	Cc	Inc	InR	Er	ErR	X
National regulations	NR -a	Fish in areas where the vessel is not permitted to fish	Cc	Inc	InR	Er	ErR	X
	NR -b	Target species other than those they are licenced to target	Cc	Inc	InR	Er	ErR	X
	NR -c	Use a fishing method other than the method the vessel was designed or licenced	Cc	Inc	InR	Er	ErR	X
	NR -d	Not display or present a valid (and current) licence document onboard	Cc	Inc	InR	Er	ErR	X
	NR -e	Transfer or transship fish from or to another vessel	Cc	Inc	InR	Er	ErR	X
	NR -f	Was involved in bunkering activities	Cc	Inc	InR	Er	ErR	X
	NR -g	Fail to stow fishing gear when entering areas where vessel is not authorised to fish	Cc	Inc	InR	Er	ErR	X
WCPFC CMMs	WC -a	Fail to comply with any Commission Conservation and Management Measures (CMMs)	Cc	Inc	InR	Er	ErR	X
	WC -b	High-grade the catch	Cc	Inc	InR	Er	ErR	X
	WC -c	Fish on FAD during FAD Closure	Cc	Inc	InR	Er	ErR	X
Logsheet recordi	LP -a	Inaccurately record vessel position on vessel log sheets for sets, hauling and catch	Cc	Inc	InR	Er	ErR	X
	LP -b	Fail to report vessel positions to countries, where required when entering and leaving an EEZ	Cc	Inc	InR	Er	ErR	X
Logsheet recording - Catch	LC -a	Inaccurately record retained "Target Species" in the Vessel logs [for weekly reports]	Cc	Inc	InR	Er	ErR	X
	LC -b	Inaccurately record "Target Species" Discards	Cc	Inc	InR	Er	ErR	X
	LC -c	Record target species inaccurately [eg. combine bigeye/yellowfin/skipjack catch]	Cc	Inc	InR	Er	ErR	X
	LC -d	Not record bycatch discards	Cc	Inc	InR	Er	ErR	X
	LC -e	Inaccurately record retained bycatch Species	Cc	Inc	InR	Er	ErR	X
	LC -f	Inaccurately record discarded bycatch species	Cc	Inc	InR	Er	ErR	X
SSIs	SI -a	Land on deck Species of Special Interest (SSIs)	Cc	Inc	InR	Er	ErR	X
	SI -b	Interact (not land) with SSIs	Cc	Inc	InR	Er	ErR	X
Pollution	PN -a	Dispose of any metals, plastics, chemicals or old fishing gear	Cc	Inc	InR	Er	ErR	X
	PN -b	Discharge any oil	Cc	Inc	InR	Er	ErR	X
	PN -c	Lose any fishing gear	Cc	Inc	InR	Er	ErR	X
	PN -d	Abandon any fishing gear	Cc	Inc	InR	Er	ErR	X
	PN -e	Fail to report any abandoned gear	Cc	Inc	InR	Er	ErR	X
Sea Safety	SS -a	Fail to monitor international safety frequencies	Cc	Inc	InR	Er	ErR	X
	SS -b	Carry out-of-date safety equipment	Cc	Inc	InR	Er	ErR	X

GEN-3 INFRINGEMENTS

Revise

Well Done!

RGKT 😊 / ☹️

DEBRIEFER: Cross-check the data fields by questioning the observer and by reading the comments, the journal and written report section 12.0 Vessel Trip Information

GEN-3 FORM - page 2 - VESSEL TRIP REPORT

215	A complete set	Cc	Inc	InR	Er	ErR	X
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EXPLANATION

216	Description is clear	Cc	Inc	InR	Er	ErR	X
217	Journal Page numbers indicated	Cc	Inc	InR	Er	ErR	X
218	Signature & Date	Cc	Inc	InR	Er	ErR	X

GEN-3 pg2 FORMS + ALL DATA FIELDS

Revise

Well Done!

RGKT ☺ / ☹

DEBRIEFER: Cross-check the data fields by questioning the observer and by reading the comments, the journal and written report.

GEN-4 FORM - CONVERSION FACTORS

219	A complete set	Cc	Inc	InR	Er	ErR	X
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HEADER DETAILS

DNE

220	Measuring Instrument	Cc	Inc	InR	Er	ErR	X
221	Make Model and Capacity of Scales	Cc	Inc	InR	Er	ErR	X
223	Ship's start and ship's end : Date & time	Cc	Inc	InR	Er	ErR	X

DETAILS OF WEIGHTS & MEASUREMENTS

DNE

224	Set number & ships's time	Cc	Inc	InR	Er	ErR	X
225	Label number and species Code	Cc	Inc	InR	Er	ErR	X
226	Lengths	Cc	Inc	InR	Er	ErR	X
227	Weights	Cc	Inc	InR	Er	ErR	X
228	Processed Weights	Cc	Inc	InR	Er	ErR	X
229	Landed weight	Cc	Inc	InR	Er	ErR	X
230	Comments	Cc	Inc	InR	Er	ErR	X

GEN-4 FORMS + ALL DATA FIELDS

Revise

Well Done!

RGKT 😊 / ☹️

DEBRIEFER: Cross-check the data fields by questioning the observer and by reading the comments, the journal and written report.

GEN-5 FORM - FAD INFORMATION RECORD

231	A complete set	Cc	Inc	InR	Er	ErR	X
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INVESTIGATION INFORMATION

DNE

232	Date and time	Cc	Inc	InR	Er	ErR	X
233	Set number	Cc	Inc	InR	Er	ErR	X
234	Object Number	Cc	Inc	InR	Er	ErR	X
235	Origin of FAD	Cc	Inc	InR	Er	ErR	X
236	Deployment Position	Cc	Inc	InR	Er	ErR	X

FAD

DNE

237	FAD as found	Cc	Inc	InR	Er	ErR	X
238	FAD lifted Y / N	Cc	Inc	InR	Er	ErR	X
239	FAD as left	Cc	Inc	InR	Er	ErR	X

PS-5 FORM + INVESTIGATION INFO. + FAD

Revise

Well Done!

RGKT ☺ / ☹

FAD MATERIALS**DNE**

240	Main materials	Cc	Inc	InR	Er	ErR	X
241	Net/ mesh size	Cc	Inc	InR	Er	ErR	X
242	Attachments	Cc	Inc	InR	Er	ErR	X
243	Max est. depth	Cc	Inc	InR	Er	ErR	X
244	FAD length	Cc	Inc	InR	Er	ErR	X
245	FAD width	Cc	Inc	InR	Er	ErR	X
246	Buoy number	Cc	Inc	InR	Er	ErR	X
247	FAD / Payao No. and or markings	Cc	Inc	InR	Er	ErR	X

SPECIES OF SPECIAL INTEREST**DNE**

248	SSI Seen	Cc	Inc	InR	Er	ErR	X
249	SSI Trapped	Cc	Inc	InR	Er	ErR	X

OTHER**DNE**

250	Comments / Change details	Cc	Inc	InR	Er	ErR	X
251	Diagrams	Cc	Inc	InR	Er	ErR	X

FAD MATERIALS + SSIs + OTHER

Revise

Well Done!

RGKT ☺ / ☹

DEBRIEFER: Cross-check the data fields by questioning the observer and by reading the comments, the journal and written report section 13.0 Pollution Reporting.

GEN-6 - POLLUTION REPORT

252	A complete set	Cc	Inc	InR	Er	ErR	X
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INCIDENT DETAILS

DNE

253	Ship's date and time	Cc	Inc	InR	Er	ErR	X
254	Position	Cc	Inc	InR	Er	ErR	X
255	EEZ / Harbour	Cc	Inc	InR	Er	ErR	X
256	Wind direction + speed	Cc	Inc	InR	Er	ErR	X
257	Sea conditions and current	Cc	Inc	InR	Er	ErR	X
258	Observer's vessel activity	Cc	Inc	InR	Er	ErR	X
259	Name of offending vessel	Cc	Inc	InR	Er	ErR	X
260	IRCS and type of vessel	Cc	Inc	InR	Er	ErR	X
261	Your position from offending vessel (compass + distance)	Cc	Inc	InR	Er	ErR	X

WASTE DUMPED OVERBOARD

DNE

262	Material ticked	Cc	Inc	InR	Er	ErR	X
263	Describe type	Cc	Inc	InR	Er	ErR	X
264	Describe quantity	Cc	Inc	InR	Er	ErR	X

OIL SPILLAGES AND LEAKAGES

DNE

265	Source ticked	Cc	Inc	InR	Er	ErR	X
266	Visual appearance / colour	Cc	Inc	InR	Er	ErR	X
267	Describe area and quantity	Cc	Inc	InR	Er	ErR	X

ABANDONED or LOST FISHING GEAR

DNE

268	Activity ticked	Cc	Inc	InR	Er	ErR	X
269	Describe gear	Cc	Inc	InR	Er	ErR	X
270	Estimate quantity	Cc	Inc	InR	Er	ErR	X
271	Other comments	Cc	Inc	InR	Er	ErR	X

QUESTIONS

DNE

272	Y / N	Cc	Inc	InR	Er	ErR	X
273	Photo Frame	Cc	Inc	InR	Er	ErR	X

DEBRIEFER: Cross-check the data fields by questioning the observer and by reading the comments, the journal and written report section 13.0 Pollution Reporting.

GEN-6 FORM (all data fields)

Revise

Well Done!

RGKT ☺ / ☹

DEBRIEFER: Cross-check the data fields by questioning the observer and by reading the comments, the journal and written report .

TRIP RECONCILIATION - SUP-3 FORM

274	A complete set	Cc	Inc	InR	Er	ErR	X
275	All travel details data fields	Cc	Inc	InR	Er	ErR	X

ADVANCES AND CLAIMS- SUP-4 FORM

276	A complete set	Cc	Inc	InR	Er	ErR	X
277	All advances and claims data fields	Cc	Inc	InR	Er	ErR	X

SUPPLEMENTARY FORMS 3 and 4

Revise

Well Done!

RGKT ☺ / ☹

DEBRIEFER: TAG RECOVERY: Cross-check the data fields by questioning the observer and by reading the comments, the journal and written report section 11.0 GENERAL. PTO →

TAG RECOVERY FORM / MULTIPLE TAG FORM

278	A complete set	Cc	Inc	InR	Er	ErR	X
CRITICAL TAG INFORMATION		DNE					
279	Tag number (tag # in recurring box on multi-tag form)	Cc	Inc	InR	Er	ErR	X
280	Date returned or date when tag found	Cc	Inc	InR	Er	ErR	X
281	Where found	Cc	Inc	InR	Er	ErR	X
282	Activity when found or process when found	Cc	Inc	InR	Er	ErR	X
283	Well number	Cc	Inc	InR	Er	ErR	X
FISH INFORMATION (for multi-tag form check all recurring boxes)		DNE					
284	Species	Cc	Inc	InR	Er	ErR	X
285	Species Reliability	Cc	Inc	InR	Er	ErR	X
286	Fork length	Cc	Inc	InR	Er	ErR	X
287	How measured	Cc	Inc	InR	Er	ErR	X
288	Who measured	Cc	Inc	InR	Er	ErR	X
289	Fish Processed state when measured	Cc	Inc	InR	Er	ErR	X
290	Fish weight	Cc	Inc	InR	Er	ErR	X
291	How weighed	Cc	Inc	InR	Er	ErR	X
292	Fish processed state when weighed	Cc	Inc	InR	Er	ErR	X
FISH CATCH INFORMATION		DNE					
293	Date caught or date of catch (exact / estimated)	Cc	Inc	InR	Er	ErR	X
294	Latitude of catch (exact / estimated)	Cc	Inc	InR	Er	ErR	X
295	Longitude of catch (exact / estimated)	Cc	Inc	InR	Er	ErR	X
296	Describe fishing areas	Cc	Inc	InR	Er	ErR	X
FISHERY INFORMATION		DNE					
297	Vessel name	Cc	Inc	InR	Er	ErR	X
298	Flag	Cc	Inc	InR	Er	ErR	X
299	Fishing method	Cc	Inc	InR	Er	ErR	X
300	School type	Cc	Inc	InR	Er	ErR	X
CARRIER INFORMATION		DNE					
301	Carrier name	Cc	Inc	InR	Er	ErR	X
302	Carrier flag	Cc	Inc	InR	Er	ErR	X
303	Date of transshipment	Cc	Inc	InR	Er	ErR	X
304	Location of transshipment	Cc	Inc	InR	Er	ErR	X
305	Transshipment position	Cc	Inc	InR	Er	ErR	X
FINDER INFORMATION		DNE					
306	Finder's name	Cc	Inc	InR	Er	ErR	X
307	Finder's address	Cc	Inc	InR	Er	ErR	X
308	Port of recovery or country of recovery	Cc	Inc	InR	Er	ErR	X
309	Information received	Cc	Inc	InR	Er	ErR	X
310	Tag provided with this form	Cc	Inc	InR	Er	ErR	X
311	Form completed by	Cc	Inc	InR	Er	ErR	X

TAG RECOVERY FORM

Revise

Well Done!

RGKT 😊 / ☹️

PL WRITTEN REPORT

312	1.0	Background	Incomplete	Weak	Good	Very Good	Excellent
313	2.0	Cruise Summary	Incomplete	Weak	Good	Very Good	Excellent
314	3.0	Data Collected	Incomplete	Weak	Good	Very Good	Excellent
315	4.0	Vessel + Crew Details	Incomplete	Weak	Good	Very Good	Excellent
316	5.0	Environmental Conditions	Incomplete	Weak	Good	Very Good	Excellent
317	6.0	Fishing Strategy	Incomplete	Weak	Good	Very Good	Excellent
318	7.0	Catch Details	Incomplete	Weak	Good	Very Good	Excellent
319	8.0	Other Projects	Incomplete	Weak	Good	Very Good	Excellent
320	9.0	Well Loadings	Incomplete	Weak	Good	Very Good	Excellent
321	10.0	Vessel's Own Data Collection	Incomplete	Weak	Good	Very Good	Excellent
322	11.0	General	Incomplete	Weak	Good	Very Good	Excellent
323	12.0	Vessel Trip Report (GEN-3)	Incomplete	Weak	Good	Very Good	Excellent
324	13.0	Pollution Reporting	Incomplete	Weak	Good	Very Good	Excellent
325	14.0	Problems Encountered	Incomplete	Weak	Good	Very Good	Excellent
326	15.0	Conclusions / Recommendations	Incomplete	Weak	Good	Very Good	Excellent
327	16.0	Acknowledgements	Incomplete	Weak	Good	Very Good	Excellent

THE JOURNAL

328	Dates	Incomplete	Weak	Good	Very Good	Excellent
329	Times	Incomplete	Weak	Good	Very Good	Excellent
330	Page Numbers	Incomplete	Weak	Good	Very Good	Excellent
331	Headings	Incomplete	Weak	Good	Very Good	Excellent
332	Chronological Order	Incomplete	Weak	Good	Very Good	Excellent
333	Information Provided	Incomplete	Weak	Good	Very Good	Excellent
334	Sufficient Information	Incomplete	Weak	Good	Very Good	Excellent
335	New day / New page	Incomplete	Weak	Good	Very Good	Excellent
336	Hand writing	Incomplete	Weak	Good	Very Good	Excellent

DATA PRESENTATION

337	Directly	Cc	Er
338	Clear and legible	Cc	Er
339	One Response	Cc	Er
340	Vague data	Cc	Er
341	Comments	Cc	Er
342	Pencil (not pen)	Cc	Er
343	Previous data collection standards	Cc	Er
344	Within 7 days time frame	Y	N

WRITTEN REPORT + JOURNAL + PRESENTATION

Revise

Well Done!

RGKT 😊 / 😞