



**PIRFO Debriefing Training Agenda**  
**SPC Headquarters**  
**Noumea**  
**18 – 29 January 2021**

Week 1 <b>Monday 18 January</b>		
Noumea time UTC +11	Agenda item	Presenter
0900 - 1200	1. Introduction	Sifa
	2. Agenda	
	3. PIRFO Debriefing at Level 4/ Certificate 4 and Framework	Tim Park
	4. Debriefing Assessment Record (DAR) Booklet	Sifa
1200 - 1300	Lunch Break	
1300 -1500	5. Debriefing forms 2018	Sifa
	a) Longline	
	b. Purse seine	
	c. Debriefing Codes, RGKT and comments	

Week 1 <b>Tuesday 19 January</b>		
Noumea time UTC +11	Agenda item	Presenter
0900 – 1200	1. Debriefing policy	Tim Park
	a) Background	
	b) Rationale	
	c) Policy	
	d) When to Debrief	
	e) Placements	
	f) Debriefing Certification	
	g) De-certification	
	h) Re-certification	
1200 - 1300	Lunch Break	
1300 -1500	2. PIRFO Debriefing Protocol	Sifa
	a) Full Debriefing	
	b) Pre-debriefing/check list form	
	3. Preparation for the Debriefing Process	
	4. Ideal place/venue for debriefing	



Week 1 <b>Wednesday 20</b>		
Noumea time UTC +11	Agenda item	Presenter
0900 - 1200	<ol style="list-style-type: none"> <li>1. Debriefing forms (PS and LL) - Continue</li> <li>2. Practice debriefing using data and debriefing form</li> </ol>	Sifa
1200 - 1300	Lunch Break	
1300 -1500	<ol style="list-style-type: none"> <li>3. Continue Practice debriefing using data and debriefing form</li> </ol>	Sifa

Week 1 <b>Thursday 21</b>		
Noumea time UTC +11	Agenda item	Presenter
900 - 1200	<ol style="list-style-type: none"> <li>1. Completing the debriefing forms.</li> </ol>	Sifa
1200 - 1300	Lunch Break	
1300-1500	<ol style="list-style-type: none"> <li>1. Filling the evaluation form</li> <li>2. Filling evaluation form using debriefing exercise</li> <li>3. Review exercise</li> </ol>	Sifa



Week 1 <b>Friday 22</b>		
Noumea time UTC +11	Agenda item	Presenter
0900 - 1200	<ol style="list-style-type: none"> <li>1. Review and correct / discuss exercise</li> <li>2. Recognizing Common errors made by observers</li> <li>3. Verification of data and tricks of the trade Review Data Forms, Journal and Written report</li> </ol>	Sifa Tim  Tim
1200 - 1300	Lunch Break	
1300 -1500	<ol style="list-style-type: none"> <li>4. Registration of observer data and process</li> <li>5. Data issues</li> <li>6. Debriefing and evaluation form at SPC</li> <li>7. Data Management and reporting</li> </ol>	Colley /Aurélien

Week 2 <b>Monday 25</b>		
Noumea time UTC +11	Agenda item	Presenter
0900 - 1200	<p><u>How observer data is used by compliance personal</u></p> <ol style="list-style-type: none"> <li>1. Vessel sightings (surveillance)</li> <li>2. Gen 3 (Vessel Trip Monitoring Summary) issues.</li> <li>3. Identifying and prioritizing incidents, critical incidence and infringements</li> <li>4. What are critical and not so critical incidence on the Gen 3</li> <li>5. General steps in incidence reporting. Chanel of reporting/communicating (observer to enforcement or action officer) Collecting information (Types of documents that need to be present – Emphasis on need to properly document incident as they may be used in court)</li> </ol>	Tim
1200 - 1300	Lunch Break	
1300 -1500	<ol style="list-style-type: none"> <li>1. Communication Skills for Debriefer <ul style="list-style-type: none"> <li>▪ Interview techniques</li> <li>▪ Types of questions</li> <li>▪ Active listening</li> </ul> </li> </ol>	Sifa



Week 2		<b>Tuesday 26</b>	
Noumea time UTC +11	Agenda item	Presenter	
0900 - 1200	<ol style="list-style-type: none"> <li>1. How observer data is used by Scientists</li> <li>2. WCPFC CMMs</li> <li>3. FAD forms and FADs design</li> </ol>	Tiffany Cunningham Tim  Lauriane Escalle	
1200 - 1300	Lunch Break		
1300 -1500	<ol style="list-style-type: none"> <li>4. Preparation for Part B “on the job training”</li> <li>5. Explain On-the-job training (DAR Book requirement)</li> <li>3. Observation – minimum observation</li> <li>4. Debriefing under supervision and requirements.</li> <li>5. Assessment checklist of the DAR Book</li> </ol>	Sifa	

Week 2		<b>Wednesday 27</b>	
Noumea time UTC +11	Agenda item	Presenter	
0900- 1200	<ol style="list-style-type: none"> <li>1. Score sheets (LL)</li> <li>2. Score sheets (PS)</li> </ol>	Tim/Sifa	
1200 - 1300	Lunch Break		
1300 -1500	<ol style="list-style-type: none"> <li>3. Overview of Pacific Tuna Tagging</li> <li>4. Tag recovery form</li> </ol>	Bruno Leroy Sifa	



Week 2		
Thursday 28		
Noumea time UTC +11	Agenda item	Presenter
900 - 1200	1. Review Debriefing	Sifa
1200 - 1300	Lunch Break	
1300 -1500	2. Assessment	Sifa/Tim

Week 2		
Friday 29		
Noumea time UTC +11	Agenda item	Presenter
0900 - 1200	1. Review Assessment and training End training	Sifa/Tim
1200 - 1300	Lunch Break	